

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113
THURSDAY, JUNE 21, 2001
8:15 A.M.**

Commissioners Present: Kathy Campbell, Chair
Bob Workman, Vice Chair
Larry Hudkins
Bernie Heier
Ray Stevens

Others Present: Kerry Eagan, Chief Administrative Officer
Dave Johnson, Deputy County Attorney
Bruce Medcalf, County Clerk
Gwen Thorpe, Deputy County Clerk
Ann Taylor, County Clerk's Office

AGENDA ITEM

1 APPROVAL OF STAFF MEETING MINUTES OF THURSDAY, JUNE 14, 2001 AND BUDGET HEARING MINUTES OF JUNE 12 & JUNE 14, 2001

MOTION: Workman moved and Heier seconded approval of the Staff Meeting minutes of June 14, 2001 and the Budget Hearing minutes of June 12 & 14, 2001. Workman, Heier, Hudkins and Campbell voted aye. Stevens abstained from voting. Motion carried.

2 ADDITIONS TO THE AGENDA

- A. Renaming the Lancaster County Juvenile Detention Center
- B. Beltway Hearing Minutes

MOTION: Workman moved and Heier seconded approval of the additions to the agenda. Workman, Heier, Stevens, Hudkins and Campbell voted aye. Motion carried.

ADDITIONS TO THE AGENDA

B. Beltway Hearing Minutes

Gwen Thorpe, Deputy County Clerk, appeared and reported on a coordination meeting held to discuss the logistics of preparing minutes of the South and East Beltway Joint City Council/County Board Public Hearings, scheduled to be held August 15 and 22, 2001 at the Cornhusker Hotel and in the City Council/County Board of Commissioners Hearing Room, respectively. She said it is the County Clerk's and City Clerk's recommendation that a court reporter be hired to take the minutes and prepare transcripts of the hearings. The cost is estimated at \$2,000 - \$2,500 and said this will be split between the City Clerk's and the County Clerk's budgets.

MOTION: Workman moved and Stevens seconded to approve having a court reporter at the August 15th and 22nd South and East Beltway Joint City Council/County Board Public Hearings.

Workman said he supports making a decision on the beltway route on August 22nd but said there are indications that the City Council may seek a one week delay.

Campbell suggested that further discussion of that issue take place at the July 2nd City-County Common Meeting.

Hudkins said a legal opinion is needed as to who will make the ultimate decision on the beltway selection, should the County Board's and City Council's votes differ.

ON CALL: Workman and Stevens voted aye. Hudkins, Heier and Campbell abstained from voting. Motion carried.

3 BUDGET WORK SESSION - Dave Kroeker, Budget and Fiscal Officer

Dave Kroeker, Budget and Fiscal Officer, reviewed *FY02 Budget Adjustments to Agency Budgets* (Exhibit A).

MOTION: Hudkins moved and Heier seconded to include those items in the budget as late amendments. Hudkins, Heier, Workman and Campbell voted aye. Stevens abstained from voting. Motion carried.

Kroeker distributed copies of a memo from Bob Esquivel, Lincoln Area Agency on Aging, requesting a joint financial commitment from the City and County to renovate restrooms in the Downtown Center, 1005 "O" Street (Exhibit B).

The Board asked Kroeker to check whether the expense is the responsibility of the Public Building Commission. If not, the item will be referred to the City-County Common for discussion at the Budget Hearings on June 28, 2001.

Kroeker distributed a revised *General/Fair Budget Worksheet, Lancaster County Agricultural Society* (Exhibit C).

Kroeker reviewed the budget for County Board (601), in *Lancaster County Proposed Budget FY2001-02* (on file in the County Clerk's Office).

The Board requested that \$3,000 be added to Administrative Services (613) for County Board attendance at a regional or National Association of County Officials (NACo) conference. This amount is to be split between Meals (3201), Lodging (3202) and Fares (3203).

4 KINCO MANUFACTURING AND BANNER HOUSE FABRICS - Dave Johnson, Deputy County Attorney; Troy Gagner, Economic Development Coordinator

Kinco Manufacturing

Dave Johnson, Deputy County Attorney, and Troy Gagner, Economic Development Coordinator, updated the Board on efforts to collect the remaining \$11,526.40 from the County's Community Development Block Grant (CDBG) funded job creation loan to Kinco Manufacturing of Waverly, Nebraska (Exhibit D).

MOTION: Hudkins moved and Heier seconded to direct the County Attorney to proceed and attempt collection from the Kinco Manufacturing's three partners, Tim Kinney, Tim Smith and Larry Moore. Hudkins, Stevens, Heier, Workman and Campbell voted aye. Motion carried.

In response to concerns expressed by Heier, Gagner said better tracking of loans is now in place. He said he is also working to set up a system of credit reporting.

Banner House Fabrics

Gagner reported that Donna McCoy has closed Banner House Fabrics in Panama, Nebraska. He said McCoy is selling the inventory, fixtures and building and said he anticipates that the CDBG funded job creation loan will be collected within the next two weeks.

Cabela's

Gagner said the City and County have requested a change in the language of the anti-discrimination clause in their agreements with Cabela's. He said Cabela's has delayed for several months, but said there are indications that the change will be approved and that there will be new agreements within the next couple of weeks.

Gagner also distributed copies of *Facade Improvement Program...providing financing to compliment and encourage private investment* (Exhibit E).

5 UPDATE ON PHARMERICA CONTRACTS FOR LANCASTER MANOR, LANCASTER COUNTY JUVENILE DETENTION FACILITY, CORRECTIONS AND COMMUNITY MENTAL HEALTH CENTER - Dave Johnson, Deputy County Attorney

Dave Johnson, Deputy County Attorney, reported on a meeting held with Dave Kroeker, Budget and Fiscal Officer; Kathy Smith, Assistant Purchasing Agent; Pat Lopez, Lincoln-Lancaster County Health Department; and representatives of Lancaster Manor, Lancaster County Juvenile Detention Facility, Corrections and the Community Mental Health Center to discuss concerns that three county departments are about to enter into contracts with PharMerica, a pharmacy provider one county department has reported having numerous problems with, and to gauge interest in having this service provided through a local pharmacy or in-house.

Corrections

Johnson said Mike Thurber, Corrections Director, said he did not believe that his department's problems with PharMerica were significant enough to justify seeking another solution. Johnson recommended that language be added to the contract to address billing concerns.

Lancaster County Juvenile Detention Facility

Johnson said it was reported that Omnicare has improved its service and now has a 24 hour contact. He recommended amending the current contract to include a one year term and a 60 day termination clause, rather than providing a termination notice.

Lancaster Manor

Johnson said Larry Van Hunnik, Lancaster Manor Administrator, reported that PharMerica has improved service. He said he advised him to continue to document problems.

Community Mental Health Center

Johnson said the Community Mental Health Center reported some billing problems with PharMerica.

Johnson said none of the departments wanted to move to a local provider or in-house service, at this time. He said one local provider had responded to the Request for Proposals (RFP) and Lopez said it should be apprised of why the County is opting to contract with PharMerica.

- 6 **WILDROSE LANE** - Allan Abbott, City Public Works/Utilities Director; Virendra Singh, City Public Works/Utilities; Kathleen Sellman, Planning Director; Steve Henrichsen, Planning Department; Doug Pillard, County Engineering; Mike Michaelson, The Schemmer Associates; Larry England, Raymond Rural Fire Board Chair; Gene Neddenriep, Malcolm Public Schools Superintendent; Vic Benes and Todd Willet, Area Landowners

Steve Henrichsen, Planning Department, distributed the following documents (Exhibits F & G):

- O A memorandum from Kathleen Sellman, Planning Director, and Allan Abbott, City Public Works/Utilities Director, regarding Comprehensive Plan Amendment 94-61
- O A map of the area

Henrichsen said the Raymond Rural Fire District and several citizens in northwest Lancaster County have requested that Wildrose Lane remain open between Northwest 27th and Northwest 31st Streets. He said closing of Wildrose Lane is not included in Comprehensive Plan Amendment 94-61, but was part of the discussion and the reasoning behind extending West Fletcher Avenue from Northwest 27th to Northwest 31st Street.

Henrichsen offered these options on how to proceed:

1. Approve the Comprehensive Plan Amendment as proposed: this would add West Fletcher Avenue, between Northwest 27th and Northwest 31st Street to the 25 Year Transportation Plan
2. Eliminate West Fletcher Avenue from Northwest 27th to Northwest 31st Street: this would eliminate the section of road proposed to replace Wildrose Lane
3. Approve the Comprehensive Plan Amendment as proposed and instruct City and County staff to continue to review options on Wildrose Lane: this would add West Fletcher Avenue between Northwest 27th and Northwest 31st Street to the 25 Year Transportation Plan. However, the implementation of the construction of West Fletcher Avenue between Northwest 27th to Northwest 31st Street is contingent upon County Board funding. The County Engineer's Office and City Public Works/Utilities could continue to work with the Raymond Rural Fire District and county residents to evaluate possible solutions in the next few months

Henrichsen said the Planning Department and City Public Works/Utilities recommend Option 3, with additional discussion of whether to close Wildrose Lane over the next several weeks.

Campbell and Hudkins said they support that option, noting the County Board is strongly committed to the Kawasaki efforts.

Doug Pillard, County Engineering, presented an aerial photograph of the area (Exhibit H). He explained that the intersection where Wildrose Lane intersects with Northwest 27th Street will be congested, due to the turning movements of traffic that will be entering ramps on Northwest 27th Street and Highway 34 and exiting a ramp on Highway 34. Pillard said there are also congestion problems at the intersection where Wildrose Lane intersects with Northwest 31st Street. He said his department believes Wildrose Lane should be moved south to the end of the airport property, along the railroad tracks, and hook into the intersection that is being constructed as part of the Northwest 27th Street and West Fletcher Avenue improvements (See Exhibit H).

Workman asked how farmers will access their fields.

Virendra Singh, City Public Works/Utilities, explained that the Lincoln Airport Authority, owners of the farm property, have agreed that the property north of the drainage way will have an access point on Northwest 31st Street and the south section will have access from the relocated Wildrose Lane.

Campbell said concerns have been raised that if Wildrose Lane is closed, traffic from the north will have to travel south past the Kawasaki traffic.

Larry England, Raymond Rural Fire Board Chair, said the additional travel time for emergency response vehicles is a concern. He said moving farm equipment is also a concern, and said heavy traffic makes this impossible at certain times of the day.

England also stated that there have been traffic congestion and safety concerns regarding the east and west intersections since Wildrose Lane was designed.

Vic Benes, landowner, said he believes it is safer to utilize Wildrose Lane for moving farm equipment than mixing it with city traffic on West Fletcher Avenue.

Hudkins asked whether consideration has been given to extending Northwest 27th Street south to intersect with the Airport Road, as this will require less road to be built.

Allan Abbott, City Public Works/Utilities Director, said several options were looked at, although he is unsure whether that was one of them. He added that one option was to gate Wildrose Lane.

Gene Neddenriep, Malcolm Public Schools Superintendent, expressed concern that Malcolm School District buses will be forced to travel a greater distance and compete with Kawasaki traffic.

Workman suggested limiting access to Wildrose Lane to southbound traffic, thereby limiting Kawasaki traffic.

England said area acreages and housing developments also utilize the route.

Hudkins said he believes there should have been a public hearing on the Wildrose Lane closing issue.

In response to a question from Campbell, Abbott estimated that a recommendation will be forthcoming within the next two weeks.

Campbell said input is needed from the County Attorney. She also requested a list of landowners that will be directly impacted.

Abbott asked for a diagram of anticipated school bus routes.

7 SIGN FOR NEW ELECTION COMMISSION BUILDING - Dave Shively, Election Commissioner

Dave Shively, Election Commissioner, presented the design for the ground sign at the new Election Commission building (Exhibit I).

The Board asked that the word "and" be removed and suggested use of one font for the design.

Shively will bring back design modifications.

8 LOCAL LAW ENFORCEMENT BLOCK GRANT - Terry Wagner, Lancaster County Sheriff; Bill Jarrett, Chief Deputy Sheriff

Terry Wagner, Lancaster County Sheriff, gave a brief explanation of the block grant program (Exhibit J), noting the disparate jurisdictions (Lancaster County and City of Lincoln) are required to reach an agreement on distribution. It was also noted that \$265,501 is the eligible award amount, not the \$294,461 figure shown in the document. A 50/50 split is proposed, with a 10% match required. He said \$54,024 is the amount that will be remain available to the County, if Drug Court is funded at the same level as last year.

Campbell asked whether the match was built into the budget.

Bill Jarrett, Chief Deputy Sheriff, said no, but said Dave Kroeker, Budget and Fiscal Officer, has indicated that there are sufficient funds available. He also distributed a handout on how the funds could be used (Exhibit K).

The Board gave tentative approval and will take formal action at a County Board of Commissioners Meeting.

ADDITIONS TO THE AGENDA

A. Renaming the Lancaster County Juvenile Detention Center

Dennis Banks, Lancaster County Juvenile Detention Center Director, and Michelle Schindler, Deputy Director, appeared and proposed that the new facility be named the Lancaster County Youth Services Center (Exhibit L).

The Board approved the name, which will be placed on the exterior wall. The Board also approved the following signage for the interior:

Lancaster County Youth Services Center
Juvenile Detention Center
Youth Assessment Center
Staff Secure Facility

9 CHILD GUIDANCE CLAIM - Renee Runge, Administrative Aide for Families First & Foremost (F³) Grant Program

Item dropped from the agenda.

10 ACTION ITEMS

A. Approval of Reimbursement for Twenty (20) Firestone Wilderness Tires (Four Applications at \$374.95 each)

MOTION: Heier moved and Hudkins seconded approval. Hudkins, Workman, Heier, Stevens and Campbell voted aye. Motion carried.

B. Microcomputer Requests:

1. \$775.94 from the County Clerk's Budget for Two (2) Printers
2. \$2,595 from County Extensions' Budget for a Laptop Computer
3. \$18,200 from County Engineer's Budget for Two (2) Dell Dimension PC's with Monitors and Ron Turley Associates Fleet Management Software
4. \$399.07 from Microcomputer Fund for Microsoft Office XP Software for County Commissioner Ray Stevens

MOTION: Heier moved and Hudkins seconded approval of Items 1, 2 and 3. Heier, Hudkins, Stevens, Workman and Campbell voted aye. Motion carried.

Board consensus to hold Item4.

C. Agenda Items for City-County Common Meeting on July 2, 2001

None were stated.

D. Approval of Agreement with St. Mark's United Methodist Church to Place Outdoor Warning Siren on Property at 8550 Pioneers Boulevard

MOTION: Hudkins moved and Workman seconded to authorize the Chair to sign the agreement on behalf of the Board. Hudkins, Workman, Stevens, Heier and Campbell voted aye. Motion carried.

11 CONSENT ITEMS

A. Vacation Request from Larry Van Hunnik, Lancaster Manor Administrator, for July 2-3, 2001

MOTION: Heier moved and Hudkins seconded approval. Heier, Stevens, Workman, Hudkins and Campbell voted aye. Motion carried.

12 ADMINISTRATIVE OFFICER REPORT

A. Committee Assignments for Commissioner Stevens

Item deferred one week.

B. Report on Board of Equalization for July, 2001

Gwen Thorpe, Deputy County Clerk, appeared and suggested that the Board of Equalization hold property valuation protest hearings as follows:

- July 18 - half day, a.m. only
- July 19 - all day
- July 20 - half day, a.m. only (if needed)

The Board concurred.

C. Set Staff Meeting for Tuesday, June 26, 2001 at 2:30 p.m., for Justice Council Orientation and Discussion

The meeting was scheduled.

D. Beltway Meeting Report - Commissioner Workman

See Item 13F.

E. Replacement for Ray Stevens on County Personnel Policy Board

MOTION: Workman moved and Hudkins seconded to ask Jim Haszard to serve on the County Personnel Policy Board, with Bob Evnen the alternate selection. Workman, Hudkins, Stevens, Heier and Campbell voted aye. Motion carried.

F. Beltway Letter

MOTION: Hudkins moved and Workman seconded to authorize Commissioner Workman and Kerry Eagan, Chief Administrative Officer to draft two letters:

1. A letter to Jim Linderholm, HWS Consulting Group, Inc., asking him to respond to the Draft Environmental Impact Statement (DEIS) issues, especially concerns regarding the cost benefit analysis
 2. A letter of response to those individuals and groups that have submitted letters of concern regarding the beltway selection, thanking them for their letters and indicating that:
 - A. Commissioners Campbell and Heier have declared a conflict of interest with the Nebraska Accountability and Disclosure Commission and will not be present, or voting, at public hearings on the beltway issue
 - B. Questions regarding the cost benefit analysis presented in the Draft Environmental Impact Statement (DEIS) have been referred to Jim Linderholm, HWS Consulting Group, Inc., for response
- Workman, Hudkins and Stevens voted aye. Heier and Campbell abstained from voting. Motion carried.

The Board requested three (3) copies of videos of the Planning Commission public hearings on the beltway.

13 DISCUSSION OF BOARD MEMBER MEETINGS

A. Parks & Recreation Advisory Board - Campbell

No report was given.

B. Families First & Foremost (F³) Conveners Group - Heier

No report was given.

C. Air Pollution Control Advisory Board - Hudkins

Hudkins said a decision was made to hold the proposed regulation for no open burning in the County for one month because of concerns regarding the setback requirements.

D. Monthly Meeting with the Mayor - Campbell, Workman

Campbell and Workman reported that the following items were discussed:

- Noxious Weed Control interlocal agreement
- Possible addition of a second keno game and distribution
- Vehicle maintenance
- Phone service

Campbell said the Mayor asked the County to assist with efforts to retain the high school tournaments in Lincoln. He also invited the County Board to attend his budget presentation.

E. Board of Health - Hudkins

Hudkins said the Board of Health ratified appointment of Bruce Dart as the new Lincoln/Lancaster County Health Department Director.

14 ADJOURNMENT

MOTION: Heier moved and Hudkins seconded to adjourn the meeting. Heier, Hudkins, Workman, Stevens and Campbell voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk